

Lake Mission Viejo Yacht Club

Expense Report Sheet

Please complete this form and submit to the LMVYC treasurer with receipts attached
NOTE: EXPENSE REPORTS MUST BE SUBMITTED WITHIN 30 DAYS OF EVENT

Name: _____

Event: _____

Date: _____

Expense Category	Description	\$ Amount	Category Subtotal
Food items:			
Beverages:			
Non-food Items:			
Clubroom equipment:			
Race committee supplies:			
Race Mgmt Seminars:			
Newsletter Expenses:			
Mailing Supplies:			
Club Trophies:			
Miscellaneous:			

Total Expenses Submitted:

Date paid:

Check#: